



## CHANGE OF NOMINEE FORM CORPORATE LOCAL/FOREIGN GOLFING

### MEMBERSHIP TRANSFER PROCEDURES

1. Please ensure that the change of nominee form is fully completed before submission.
2. The application form must be received by the Membership Department on or before 20<sup>th</sup> of the month (subject to changes) for it to effect on the 1st day after the next month (e.g. Forms received from by 20 January will take effect on 1 February).
3. Such transfer is subject to the approval of the General Committee and upon payment of a change of nominee fee of \$8,720 (inclusive of 9% GST). No reason shall be given for rejection.
4. The completed softcopy transfer form, together with the proof of full payment of change of nomination fee and refundable deposit, and the following listed documents must be sent via email to [membership@orchidclub.com](mailto:membership@orchidclub.com) (Membership Department).
  - (i) Softcopy or scanned copy NRIC/Passport/Employment Pass/Dependent Pass of each family member (where applicable).
  - (ii) Softcopy or scanned copy of marriage certificate and children's birth certificates (where applicable).
  - (iii) Electronic copy in JPG and PNG format photograph of each family member (where applicable)
  - (iv) Softcopy of Handicap Certificate
  - (v) Vehicle Log Card (*if applicable*).
5. Upon approval of the change in nominee, the Club will send an email to inform the company before the first day of the effective month. The Club shall not accede to any request that will delay or defer the change in nominee.
6. Each golfing principal member and spouse member is entitled to ONE complimentary golf bag tag; additional tag can be purchased at \$15 per tag (inclusive of GST at 9%). Social Members and Juniors of all categories may purchase golf bag tag at \$15 (inclusive of GST at 9%).

We, (Registered Name of Corporation) \_\_\_\_\_  
 with Membership No. \_\_\_\_\_ wishes to apply for the change of nominee, in accordance  
 with the Rules of the Club's Constitution.

### TRANSFER FROM

Name of Current Nominee \_\_\_\_\_ Membership No. \_\_\_\_\_

### TRANSFER TO

Name of **NEW** Nominee \_\_\_\_\_

We understand that this application is subject to the approval of the General Committee of Orchid Country Club. Also returned are the following membership articles issued to the current nominee. We will also return the membership cards and car park labels (if applicable) after the effective date of transfer of membership, failing which, charges will be imposed for non-return able items for \$10.00 per membership card and \$50.00 per car park label)

### AUTHORISED PERSONNEL

Contact Person \_\_\_\_\_ Designation \_\_\_\_\_  
 Email Address \_\_\_\_\_ Contact No \_\_\_\_\_

\_\_\_\_\_  
 Authorised Personnel's Signature

\_\_\_\_\_  
 Date

**PARTICULARS OF NEW NOMINEE**

Name in Full (Underline Surname) \_\_\_\_\_ Salutation \_\_\_\_\_

NRIC/Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Marital Status \_\_\_\_\_ Nationality \_\_\_\_\_

Residential Address \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Email Address \_\_\_\_\_

Mobile No. \_\_\_\_\_ Home Tel. No. \_\_\_\_\_ Office Tel. No. \_\_\_\_\_

Name & Address of Employer \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Profession/Designation \_\_\_\_\_

My current Golf Handicap Index is \_\_\_\_\_ maintained at \_\_\_\_\_

Please send correspondences to my ☐ Residential ☐ Office

**PARTICULARS OF SPOUSE** (*Please leave blank if not registering Spouse*)

**Opt-in my SPOUSE for** ☐ Golfing **AND** Social Facilities (\$21.80 w GST) ☐ Social Facilities **ONLY** (\$5.45 w GST)

Name in Full (Underline Surname) \_\_\_\_\_ Salutation \_\_\_\_\_

NRIC/Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Mobile No. \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Employer \_\_\_\_\_

Profession/Designation \_\_\_\_\_

My current Golf Handicap Index is \_\_\_\_\_ maintained at \_\_\_\_\_

**PARTICULARS OF CHILDREN** (*below 21 years*)

Name	NRIC/BC No.	Gender	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\* Junior membership account is applicable up to 20 years old.

\* Juniors from 12 to 20 years old may sign credit facilities using the principal member's account.

**GOLF INSURANCE (Please tick if you wish to opt out)** ☐ Opt Out \_\_\_\_\_

**PARTICULARS OF VEHICLES** (Up to two complimentary car park labels. To attach vehicle log card/s)1<sup>st</sup> Vehicle No. \_\_\_\_\_

IU No.


2<sup>nd</sup> Vehicle No. \_\_\_\_\_

IU No.

**CURRENT MEMBERSHIPS WITH OTHER CLUBS**

Name of Club	Type of Membership (Golfing/Social)	Member Since
_____	_____	_____
_____	_____	_____

**OTHER INFORMATION**

1. Have you previously been rejected for membership application/expelled or declared unwelcome by any Club/Association?

☐ Yes (Please provide details) \_\_\_\_\_

☐ No

2. Are you related to any member or staff of Orchid Country Club?

☐ Yes (Please provide details) \_\_\_\_\_

☐ No

**NEW NOMINEE'S DECLARATION**

- ☐ I/We declare that the information provided is true and accurate and the Management reserves the right to revoke the membership if the information given is found to be untrue or there is any infringement of the Club's Rules or Bye-Laws.
- ☐ I/We understand my decision to purchase the Membership is irrevocable.
- ☐ I/We agree to abide by all the Rules and Regulations of the Club as stated in the Constitution and the Bye-Laws and those that may from time to time be enforced.
- ☐ I/we have not been declared a bankrupt or convicted of any criminal offence.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date



## OCC PERSONAL DATA PROTECTION

I/We consent to the Club collecting, using, disclosing and/or processing our personal data provided to the Club in this form for the purposes of administering and facilitating the services and/or activities requested under this form. Please note that more details of the specific purposes for which our personal data will be collected, used, disclosed and/or processed are available for our perusal on the Club website at [www.orchidclub.com/contact-us](http://www.orchidclub.com/contact-us). I/We consent to the Club to use our personal data for any other purposes which the Club may inform us of in writing from time to time, but for which the Club will seek our separate consent.

I/We would like to receive the latest updates on new campaigns, promotions, events and products and services from Orchid Country Club via:

- ☐ Email (to receive updates on Club activities from OCC)
- ☐ Text Messages
- ☐ Phone Calls
- ☐ Tick here if you would like to receive the latest updates on new campaigns, promotions, events and products and services from the NTUC Club Group via the mode selected above.

Please note that your selection here shall not supersede any consents provided to us prior to this.

I/We hereby agree to inform the Club if there is any change in any of the details I/we have provided to the Club in this form. I/We understand and agree that it is our sole responsibility to inform and update the Club of any changes to our personal data.

I/We hereby agree to indemnify and absolve the Club of any liability which may be incurred by us or asserted against us by any other person arising out of any use and/or disclosure by us of any inaccurate or incomplete information due to any failure on our part to update the Club promptly of any changes to our personal information and arising out of our activities in relation to personal data or in respect of any breach of any of the provisions in this Clause.

I/We acknowledge that all personal data provided shall be disclosed and shared amongst the NTUC Club Group for the purposes set out in our Privacy Policy. I/We hereby declare and warrant that all personal data provided by us in this form is true, accurate and complete.

Our privacy policy can be found at [www.orchidclub.com/contact-us](http://www.orchidclub.com/contact-us) and is incorporated into this Agreement by reference. Please note our privacy policy may be updated from time to time without notice.

**I have read and understood the OCC Personal Data Protection Notice.**

---

Name / Signature

---

Date