

GOLF Bye- Laws

Of Orchid Country Club



ORCHID COUNTRY CLUB
GOLF BYE-LAWS

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GENERAL RULES

1. General

- 1.1 These General Bye-laws of the OCC shall apply to all members, all nominees or/off members, spouses and children of all members and nominees of corporate members, and all guests and visitors.
- 1.2 In these Bye-laws, the following terms have the following meanings unless the context otherwise requires: - Member shall include Honorary members, Golfing Members, Social Members, term members and Corporate Members where context so admits shall also include any spouse of a member or nominee of Corporate Member.

Club shall mean Orchid Country Club and Management shall mean the managing agent appointed by the Proprietor.

- 1.3 Members and junior dependants must have their membership cards with them when they are on the Club premises. These cards must be produced upon the request of a member of the General Committee or Sub-committee member or Management.
- 1.4 Members are under an obligation to destroy their expired membership cards and to ensure that they are not used for entering the club premises or the premises of any reciprocal clubs.
- 1.5 Any member or guest breaks or damages any property of the Club or on the Club premises shall pay to the Club the cost of all necessary repairs or replacements.

The cost of repairs and replacements is to be determined by the Management from time to time.

- 1.6 Any member or guest, who behave in an unruly manner or cause annoyance to others or otherwise misbehave, shall be asked to leave the room by a member of the General Committee or Sub-committee member or Management.

The Management reserves the right to amend or alter the rules and regulations as and when they deem necessary by notification on the Club's notice boards.

The Management is authorised to enforce these rules, and empowered to warn members on infringements when deemed necessary, and to request members to leave the respective outlets/facilities or the Club premises.

2. Prohibition

- 2.1 No Club „s properties, towels or toiletries may be taken out of the changing rooms or club premises.
- 2.2 No food or drinks other than those served by the Club may be consumed on the premises of the Club. No hard liquor, wines and spirits are permitted to be brought to the Club unless authorised by the Club or on payment of the applicable corkage charge.
- 2.3 Animals or pets shall not be allowed on the Club premises or on the golf courses.
- 2.4 Members, guests and visitors shall observe No Smoking restrictions in designated areas determined by the Management from time to time.
- 2.5 No personal or paid coaching activities shall be allowed in the Club premises or on the golf courses unless authorised by the Management.
- 2.6 No person suffering from any infectious or contagious disease shall be at the Club premises.
- 2.7 Gambling in whatsoever forms shall be strictly prohibited within the Club premises.
- 2.8 Skate boards, Roller skates and Roller blades and the likes are not permitted within the Club premises.
- 2.9 Members and their guests who violate the above prohibitions shall be subjected to disciplinary actions.

3. Guests

- 3.1 Guests may be introduced for the purpose of using the Club,,s F&B outlets, sports and social facilities and other approved social functions subject to any limitation to be imposed by the General Committee, or Sub-committee or Management.
- 3.2 A guest fee if applicable, shall be chargeable at a rate to be determined by the General Committee from time to time.
- 3.3 Members must sign in their guests at the respective outlets or booking counter before entry and use of facilities. All guests shall be accompanied by member at all times while in the Club premises.
- 3.4 In failing to sign in their guests, members shall be charged a penalty fee to be determined by the Management from time to time and on repeated non-compliance, the member shall be subjected to disciplinary action.
- 3.5 Members are responsible for the proper conduct and behaviour of their guests.
- 3.6 Guests may be asked to leave the Club,,s premises by any General Committee member or Sub-committee member or Management if their behaviour and conduct cause annoyance to other members or in the interest of his, her and other members,, safety. This decision shall not be subjected to any challenge whatsoever by the member or guest.
- 3.7 General committee, Sub-committees and Management reserve the right to refuse any guest the use of its facilities or admission to the Club.
- 3.8 Any employees of the member must be signed in as his/her guest.

4. Operation Hours And Booking Of Facilities

- 4.1 The Management shall determine the operation hours of the Club,,s facilities from time to time. The prevailing operating hours will be shown in the schedule of operating hours available at designated reception counters.

- 4.2 Member can make booking of facilities if required, via telephone, fax or personally not more than seven days in advance at designated booking counters.
- 4.3 The Management shall determine booking charges if applicable from time to time. All bookings are accepted on a first-come-first-serve basis, unless otherwise stated by the Management.
- 4.4 Cancellation of bookings must be made at least 24 hours before the booked time/period. Failure to do so, member shall be charged a penalty fee, determined by the Management from time to time.
- 4.5 Members may request for an extension of the operation hours subjected to the approval of the Management, at charges if applicable, for the extension hours.
- 4.6 Management may designate one night in any one of the Club's facilities as Club Night whereby no advance booking is allowed. The period may start from 7pm to 11pm or such other time as determined by the Management from time to time.
- 4.7 The Management, shall determine a chargeable fee if applicable, for the Club Night from time to time.

5. Private Functions and Photography

- 5.1 Members shall apply to the Management for permission to use part of the Club premises for private functions and photography. The application should state the purpose of the function/photography and declare that the function/photography are not organised for the purpose of making profits. The Management may approve or reject such applications without assigning any reason.
- 5.2 The Club shall be entitled to levy a charge or fee if deemed necessary from time to time.
- 5.3 The member making the application shall be responsible for the behaviour and conduct of his/her guests and for any loss and/or damage to Club property and for all debts incurred.

- 5.4 No member can give the address of the Club in any advertisement or use the Club's name and address for any purpose. No paper, notice or placard, written or printed can be exhibited, put in the club premises or in any way brought to the notice of members unless the written permission of the Management has been obtained.

6. Junior Dependants And Minors

- 6.1 Junior Dependant shall mean any child of not less than 12 years and not more than 21 years of any member or nominee of a corporate member.

Minor shall mean any child less than 12 years of age of any member or nominee of a corporate member.

Junior dependants and minors are not allowed to introduce any guests to the Club premises.

- 6.2 Minors and junior dependants under the age of 18 shall not be allowed to play the Jackpot machines nor be served alcoholic beverages or tobacco. They shall not enter designated bar areas unless authorised by Management.
- 6.3 Minors may use any part of the Club premises when accompanied by an adult except the Jackpot room, billiards room and bar areas or such other places. The Management shall determined such other places from time to time.
- 6.4 Members bringing children into any part of the clubhouse are responsible for their behaviour. If such children are unruly or cause annoyance to other members or otherwise misbehave, the member and the children may be asked to leave the Clubhouse by a General Committee member or Sub-committee member or Management.
- 6.5 Children above the age of 5 should use toilet or changing room facilities appropriate to their gender.
- 6.6 Minors and junior dependants under the age of 18 are prohibited from smoking within the Club premises.

7. Attire

7.1 Members and guests shall be appropriately attired when in the Club premises in accordance to the Club's dress code to be determined by the Management from time to time.

In general,

- (a) All attire shall not carry any advertisement or objectionable slogans.
- (b) Swimsuits are restricted to the poolside areas.
- (c) Selected makes/types of swimsuits, if in the Management's opinion are inappropriate to the decorum of the Club, may not be allowed at the pools.
- (d) Tank-tops, singlets, running shorts & slippers (flip-flops) are not appropriate attire.
- (e) Jogging shorts are restricted to the poolside areas, gym and the tennis/squash areas. (Shorts with slits at the side and without zips are deemed to be jogging shorts).

7.2 A General Committee member or Sub-committee member or Management may ask members or guests who are not appropriately dressed to leave the Club premises.

7.3 Members, junior dependants, guests and visitors shall be attired as prescribed in the bye-laws. Notwithstanding the specific dress code in the bye-laws, members, guests and visitors are expected at all times to dress in a manner appropriate to the decorum of the club.

8. Food And Beverage

8.1 Only items on the approved menus will be served at the respective F&B outlets.

8.2 The last food order for all F&B outlets shall be 30 minutes before closing time and last beverage order shall be 15 minutes before closing time or such other duration as may be determined by the Management from time to time.

8.3 No outside food for personal consumption or external catering shall be allowed into the Club premises unless approved by the Management.

9. Car Park Labels And Car Parks

- 9.1 A principal member may apply for a maximum of two car park labels.
- 9.2 Members are responsible for the car park labels issued to them. These labels must be returned to the Club when:
- (a) they dispose of their car(s) or
 - (b) when they cease to be members of the Club.
- 9.3 Members shall display the car park labels on the front windscreen of their cars and shall park their cars properly in designated lots or as directed by any Club employee or security personnel.
- 9.4 Chauffeur driven cars and cars without the Club's car park labels shall be parked in designated lots as directed.
- 9.5 Cars parked in reserved lots, unauthorised areas or in such a manner as to be an obstruction to traffic or in any manner contrary to these Bye-Laws shall be clamped or towed away at the owner's expense and the owner may in addition be subjected to disciplinary actions. The owner shall have to pay a fee for release of the wheel clamp.
- 9.6 The reserved car lots are reserved for the Club President, Deputy President and members of the General Committee and car with Reserved labels only.
- 9.7 Club employees/security personnel shall have the power to direct the parking and movement of all vehicles in the car parks.

10. Liability

- 10.1 The Club shall not be liable for any reason whatsoever, including by the negligence of its employees, for any loss of or damage to any property or article brought into the Club premises and car parks.
- 10.2 The Club shall not be responsible or liable for any injury, damage, accident, fatality to members or their guests within the Club premises whether due to negligence or fraud of the Club's employees or otherwise whatsoever or however caused.

- 10.3 Any loss or damage to any Club's property by the members or their guests, shall at the discretion of the Management, pay the cost of the replacement or repair cost whereby such cost shall be assessed by the Management whose decision shall be final. Members and their guests are not allowed to challenge the Management's decision.

11 Towels, Lockers And Shower Facilities

- 11.1 Towels, lockers and shower facilities, at the Management's discretion from time to time, would be made available for members usage.
- 11.2 The Management shall determine the number of towels and lockers issued for each member and guest, from time to time.
- 11.3 A fee if applicable, shall be chargeable for the usage of the towels, lockers and shower facilities. The amount is to be determined by the Management from time to time.
- 11.4 Towels and locker keys taken from the designated booking/issuance counter are to be returned to the same counter upon end of usage.
- 11.5 Any loss or damage to the towels, locker keys or shower facilities, shall be charged a penalty rate or replacement cost as determined by the Management from time to time.

MEN'S AND LADIES' CHANGING ROOMS

- 1 The Changing rooms are for day use only. Members must sign for the towels/locker keys at designated reception counters.
- 2 Members shall return the towels/locker keys issued to them before closing time each day. The time is to be determined by the Management from time to time.
- 3 Any member or his/her guest who does not return the towel/locker key by closing time or who misplaces the towel/locker key issued to him/her shall pay the cost of replacing a new towel/set of lock and key as determined by the Management.
- 4 No food or drinks (other than the drinking water provided in the Changing rooms) shall be served or consumed in the Changing rooms.
- 5 No smoking is permitted in the Changing rooms.
- 6 Any items left overnight in the Changing rooms will be disposed of.
- 7 Members shall not leave their personal belongings with the Changing room attendants and/or counter attendants.
- 8 The Management shall determine and introduce relevant rules and regulations governing the Changing rooms if applicable, from time to time.

GOLF GENERAL RULES

1. GENERAL RULES

The game of golf shall be played in accordance with the rules adopted by the Royal & Ancient Golf Club of St. Andrews (R & A) the United States Golf Association (USGA), the Singapore Golf Association (SGA) and the Orchid Country Club,,s local rules.

- 1.1 The local rules may be modified from time to time by the Club.

2. DEFINITIONS

- 2.1 Club means Orchid Country Club.

- 2.2 Management refers to the General Manager, the Golf Manager and Executives of the Club or such Officer at the Club as designated by the General Committee to exercise the power under these ByeLaws.

2.3 **Dangerous Play**

- a Taking a stroke when the players in front are clearly NOT out of range.
- b Taking a stroke without due care and attention to other persons on the course.
- c Failure to shout ,fore,, or give warning to other players upon hitting a wayward shot that is likely to cause injury to the persons on the course.

- 2.4 Causing damage to the course or Club,,s property.
The under mentioned constitutes inter-alia damage to the course or the Club,,s property.

On the Green

- a Causing damage to the putting surface by dragging one,,s feet on the green.
- b Damaging the putting surface by chipping, pitching or swinging the club on the green.
- c Walking over or stepping on the edge of the cup and damaging it.
- d Damaging the green or collar (apron) by driving the buggy on to these areas.

- e Causing willful damage to the green, hole, cup and lagstick by any means.

Tees

- f Defacing, striking or otherwise damaging the signboards, sand buckets or tee markers thereby causing damage.
- g Creating divots on the tees in any manner except in the course of taking a stroke.

Sprinkler Covers

- h Striking the sprinkler covers instead of taking relief in accordance with the local rules of the Club.

Fairways

- i Failure to repair divots.
- j Driving a golf buggy into areas marked as „Ground Under Repair,, (GUR) or white lines.
- k Driving the buggy into the bunker or on the immediate area surrounding the bunker or greens.
- l Entering and taking a stroke practice swing which causes damage to lower beds or protected trees or plants instead of taking relief as provided in the local rules of the Club.

Buggies

- m Driving the buggy onto the fairway when restrictions on the buggy are in force.
- n Driving the buggy in a manner, which causes damage to the flora and/or damage to the buggy.
- o Unsafe handling of the buggy (for example, parking buggy on slope causing it to slide down into the ponds, lakes, bunkers... etc.)
- p Defacing or striking the buggy.
- q Inappropriate position of buggy causing it to be hit by golf balls or clubs.
- r Driving buggy over sprinklers, landscape lights and causing damage to sprinklers or lights and / or damage to the buggy.

Satellites

- s Striking the satellite box instead of taking relief as provided in the local rules of the Club.
- t Driving the buggy against the satellite box thereby causing damage to the satellite box or buggy and/or damage to the buggy.

3. GOLF ETIQUETTE

- 3.1 All players shall observe proper golf etiquette including, inter-alia, as stated in Section I of the Royal and Ancient Golf Club of St. Andrews, Rules of Golf and such other rules as the Club,,s Greens Committee may decide from time to time.
- 3.2 Players shall exercise due care on the course and shall repair divots and ball marks, rake bunkers to remove their footprints and observe safety at all times.
- 3.3 All players shall play without undue delay. If any player or light of players fail to keep its pace on the course, they shall allow the match following to pass or they may be required to proceed to the next hole.
- 3.4 The stipulated round and sequence of play shall be in accordance with the course layout as printed on the score card for each combination.

4. POWERS OF THE COMMITTEE

- 4.1 The Greens Committee shall not substantially alter the salient features or characters of a hole on the golf course without first obtaining the approval of the General Committee and SLFLE Board.
- 4.2 The Club Captain, or in his absence, the Vice-Captain or Management shall have the absolute discretion to vary the control of play and the starting times.
- 4.3 The Greens Committee may from time to time make, amend or rescind local rules for golfers to play the course and to govern competitions organised by the Club.
- 4.4 In the absence of any other specific arrangements, the Greens Committee shall be ,the Committee,, referred to in the Rules of Golf.
- 4.5 Disputes relating to golf shall be referred to and decided by the Greens Committee whose decision shall be final.
- 4.6 The Greens Committee pending inquiry by the Disciplinary Committee may suspend any member who breaches any of these bye-laws from play.

5. ATTIRE ON THE COURSE

- 5.1 All players shall be suitably attired when playing on the Club's courses. The officials of the Club are authorised to stop any player who is not properly attired from playing on the course.
- 5.2 The appropriate attire for male golfers shall be soft spikes golf shoes, sport socks, bermudas or trousers and tee shirts with collars.
- 5.3 The appropriate attire for ladies shall be soft spikes golf shoes, sports socks, bermudas, skirts or trousers and tee shirts or blouses with collars.
- 5.4 Tank tops, singlets, jogging shorts, slippers and sandals and all other forms of similar attire are not allowed. Players wearing jeans and tracksuits shall not be allowed on the course.

6. GUESTS

- 6.1 The Club shall only allow guests with a recognized current golf handicap to play on any of the courses. Members introducing guest(s) shall ensure that their guest(s) possesses a recognized current golf handicap and are obliged to produce.
- 6.2 A member introducing a guest(s) is required to play with the guest. It is the responsibility of the member to ensure that the guest is introduced in the appropriate manner and that all green fees and buggy fees are paid.
- 6.3 Guests shall, at all times, conduct themselves with decorum and observe all rules of the Club. The Club may in its absolute discretion refuse the introduction of any guest.
- 6.4 The members shall be responsible for the behaviour and conduct of their guests at all times.
- 6.5 No person shall be introduced as a guest of the Club if this person has been previously expelled as a member of the Club.

7. JUNIORS

- 7.1 Juniors between the age of 12 and 21 years may not play on any of the Club's courses unless they have a valid current golf handicap or Proficiency Certificate issued by the Club. Since buggies are compulsory, for safety reasons an adult member who has a valid and current golf handicap recognized by the Club SHALL accompany them.
- 7.2 Juniors below the age of 18 years are not permitted to drive the buggy except with the prior written approval of the Club.

8. GREEN FEES

- 8.1 Except where waived by the President or Club Captain, all players shall pay the appropriate green fees and buggy fees. The green fees and buggy fees may be changed from time to time by the General Committee.
- 8.2 No refund of the green fees or buggy fees shall be allowed to any player except when play has been stopped or suspended prior to the player having commenced play.
- 8.3 If the course closure takes place during play, the players are permitted to continue the game when the course re-opens. Players have to discontinue the game if they cannot complete the round within the stipulated time before the commencement of the next session. For example, if a morning match cannot complete the game by the start of the afternoon time sheet, they are to discontinue the game and make way for the afternoon matches.

9. PRIVATE COMPETITION

- 9.1 The Club Captain may allow the course to be booked for private competition or group play subject to availability of the course.
- 9.2 Members making the booking shall be required to pay, inter-alia, all necessary booking fees, green fees and charges including cancellation fees in the event of insufficient notice of cancellation being given. All bookings shall be made at least two weeks in advance.

- 9.3 Members who book the Club's golf course for private competition or group play shall be responsible for the conduct and behaviour of the players. They shall also be responsible for the payment of all fees, charges and expenses incurred and for all damages that may be caused by the guest players. All players taking part in the competition must have valid and current golf handicaps recognized by the Club and shall observe the regulations laid down by the Club.

10. CONTROL OF PLAY

- 10.1 The Greens Committee shall have full powers to draw up or change rules and regulation concerning the control of play.
- 10.2 Each member shall check the control of play board before starting play.
- 10.3 There shall be time sheets placed every Friday at 5:00 pm for members to book their games for Saturdays, Sundays and Public Holidays of the following week in accordance with such procedures set down by the Greens Committee. The Club shall not entertain multiple bookings.
- 10.4 The member who has made a booking shall cancel his/her booking of time sheet at least 48 hours before play if his/her group is unable to play. Failure to do so may result in penalties being imposed on the member by the Greens Committee.
- 10.5 The Club shall have the full power to fill any vacancy on the time sheet if there are players waiting to play.
- 10.6 All players shall tee-off punctually and play without delay.
- 10.7 When the time sheet is in force:
- a. A golfer who is not on the time sheet shall not be allowed on the course until after the end of the time sheet play unless he/she is replacing a player whose name appears on the time sheet or when there is a vacant slot.
 - b. On weekends and public holidays, only three-ball and four-ball matches shall be permitted to play.
 - c. If a light fails to turn up at the starting tee on time, the starter or any Club official may direct the light to tee-off after the last light on the time sheet subject to availability.

- d. Members of a match, having completed one round of 9 holes who are starting on another round of 9 holes on the same course, may claim every alternate place on the tee in priority over other players who are waiting to commence play.
- 10.8 All players shall display the course tickets on the buggy. Players who fail to do so, may be refused permission to play on the course by the Club's officials or course marshals.
- 10.9 Golfers shall tee off from tee boxes corresponding to their handicaps as follows:-
- a. Men
Handicap 0 - 18 : Blue Tees
Handicap 19 - 24 : White Tees
- b. Ladies
Handicap 0 - 18 : White Tees
Handicap 19 - 36 : Red Tees
- Whereas a golfer with a handicap of 18 and below may use the white tees, a golfer with a handicap of 19 and above shall not use the blue tees. Ladies with handicaps of 18 and below are permitted to play from the white tees. Those with handicaps of 19 and above shall not use the white tees.
- 10.10 Players shall report to the starter before tee-off and follow the directions of the Club's officials and course marshals.

11. CLOSURE OF GOLF COURSE

- 11.1 The Club Captain or in his absence the Vice Captain or any assigned member of the Greens Committee or Management approved by the Greens Committee may in their absolute discretion and without assigning reasons close the course or any part of it.
- 11.2 All players shall discontinue play when the suspension siren is sounded. Play shall resume only after the resumption siren is sounded.
- 11.3 No play shall be allowed while the course is closed.

12. CLUB HANDICAPPING

- 12.1 The golf handicap of members shall be based on the USGA Handicap System subject to local handicap reductions or increases recommended by the SGA and approved by the Greens Committee. Such handicaps shall be printed in the Handicap Register.
- 12.2 Before a member can play on a golf course he/she shall first obtain a Proficiency Certificate. Nominated members of the Greens Committee/ Management may award Proficiency Certificates after the member:
- has attended the Rules & Etiquette at the Golf Workshop organised by the Greens Committee/Management;
 - has demonstrated reasonable ability to hit the golf ball towards a target.
- 12.3 A member with a Proficiency Certificate may apply for a handicap. To do so he/she shall satisfy the following requirements:
- submit five 18-hole cards or consequent ten 9-hole cards;
 - be conversant with the Rules & Etiquette of Golf;
 - return at least one complete 18-hole score of 105 or better (120 or better for lady members).
- 12.4 A member shall return a score card each time he/she plays a round of 18 holes at any golf course and the following information should be inserted on the score card:-
- Member's name and membership number
 - Member's golf handicap
 - Date round played
 - Name of the course
 - Gross and nett score for the round
 - Course rating
- 12.5 If a member fails to submit his/her scorecard after 18-hole, the Club shall on behalf of the member submit the member's score as 3 below his/her official handicap.
- 12.6 The Greens Committee or Management, with approval by the Greens Committee, may at its discretion revise or suspend the golf handicap of any member at any time.
- 12.7 Any handicap revision effected by the Greens Committee will remain adjusted for a period to be determined by SGA or until the computed SGA handicap is identical or lower to the revised handicap, upon which, the member's golf handicap will be determined by the SGA's computerised handicapping system.

- 12.8 Any member who designate the Club as his/her home Club and who has a valid and current golf handicap shall be entitled and on request be issued with a Club Golf Handicap Certificate stating his/her current golf handicap signed by the Golfing Manager or an official of the Club. Any other member who does not designate the Club as his/her home club shall not be issued with the Club Golf Handicap Certificate and their scores shall not be computed. (Instead the Club shall send their scores to their home club for computation).

13. HANDICAP REVISION

- 13.1 Revision of official golf handicaps shall be in accordance with the following recommendations made by the Singapore Golf Association (SGA):
- 13.2 Handicap Reduction For All Competitions Reduction of :
- 1-For scores 3 below the Course Rating
 - 2-For scores 4 below the Course Rating
 - 3-For scores 5 below the Course Rating
 - 4-For scores 6, 7 or 8 below the Course Rating
 - 5-For scores 9 or more below the Course Rating

Note: The above is applicable to all competitions irrespective of whether they are Clubs or Private Competitions. Captains are further authorised, at any time, to revise the handicaps of their Club members if they feel that the golfers are playing better than their current handicaps. Such handicap revisions will be frozen for SGA's determination.

13.3 HANDICAP CONTROL

For Handicap Index From 0 To 5

Maximum Reduction is 1 per competition

Maximum Allowable increase in the Handicap Index per 12 months is 1

For Handicap Index From 6 To 10

Maximum Reduction is 2 per competition

Maximum Allowable increase in the Handicap Index per 12 months is 2

For Handicap Index From 11 To 15

Maximum Reduction is 5 per competition

Maximum Allowable increase in the Handicap Index per 12 months is 3

For Handicap Index From 16 And Above

Maximum Reduction is 5 per competition

Maximum Allowable increase in the Handicap Index per 12 months is 4

- 13.4 The Club is entitled to apply the Handicap Revision as stated in Rule 13 to all competitions or tournaments conducted by or at the Club.
- 13.5 The reduction shall take immediate effect.

14. CLUB COMPETITIONS

- 14.1 The Club is entitled to organize competitions in any form and following any format including but not limited to ,Par,, ,Bogey,, ,Stableford,, ,singles, four ball, greensomes competition.
- 14.2 All members with a recognized golf handicap of 24 and below for men and 36 and below for ladies may participate in the Club,,s competitions.
- 14.3 The Greens Committee shall determine the entrance fees for all Club competitions.
- 14.4 In scratch competitions to be decided by match play, the Greens Committee shall have the right, at its discretion to seed players.
- 14.5 Competitors taking part in a Club competition shall have priority on the course and others playing must permit competitors to go through.
- 14.6 The dates, times, and courses for all competitions shall be fixed by the Greens Committee.
- 14.7 In competitions in which a draw is made, no competitor may, unless the Club Captain or his representative otherwise decides, play at a time other than that specified by the Greens Committee or any specially constituted Tournament Committee or Tournament Director.
- 14.8 In any competition, a competitor who fails to appear on the starting tee at the appointed time or when called, shall be disqualified and his entrance fee shall be forfeited. In addition, the Club may impose a surcharge equivalent to the amount of the entrance fee and he shall be precluded for a period of two months from entering any competition of the Club in which a draw is made, unless 48 hours prior written notice has been given by the member of the Club or an explanation in writing satisfactory to the Club Captain is given.
- 14.9 After the entries are closed in any competition and a draw made, no further entries will be accepted.

- 14.10 Before the start of a competition, competitors shall have an official tournament scorecard and sign their names as competitors in the manner provided for and comply with the requirements of the competition.
- 14.11 The scores shall be recorded during the course of play and the score card signed by the player as well as countersigned by the player, opponent or a marker prior to submission.
- 14.12 In competitions extending over more than one day, the Greens Committee may, at any time, on the first day declare play cancelled if it considers that the course is not playable or that insufficient light renders the proper playing of the game impossible. If, however, play is not declared cancelled on the first day, but the course is closed on any subsequent day, the competition may be decided on the play that had already taken place.
- 14.13 In all competitions involving individual stroke play, players shall return their score cards, whether completed or not at the conclusion of play.
- 14.14 Ballsweeps may be held on such competitions and upon such conditions as the Greens Committee may decide, either in respect of the whole competition or in respect of either of the nine holes thereof. A competitor disqualified from a competition shall also be disqualified from the ballsweeps.
- 14.15 In the event of a tie in stroke play competitions, the Club's countback system shall apply as follows:
Countback System for 18 Holes
The Club countback system shall start with holes 10 to 18 and if there is still a tie; with 13 to 18 and 16 to 18, in that order, and thereafter similarly on the first 9 holes. If a tie still exists a hole by hole comparison starting backwards from the 18th Hole shall decide the better score.
- 14.16 In competitions requiring sudden death playoffs, the playoff shall commence from the first tee or any other tee that the Greens Committee, Tournament Committee or Tournament Director so determines.
- 14.17 If a player belongs to more than one Club and has golf handicaps in more than one Club, he/she shall have to play off the lowest handicap during any Club competition. All golf handicaps shall be current golf handicaps and the onus shall be on the player to declare his/her current golf handicap.

- 14.18 No Club competition shall be held except with the permission and under the control of the Greens Committee.
- 14.19 The Greens Committee's decision in all competitions will be final.

15 GOLF BUGGIES

- 15.1 The use of golf buggies for play on the course is compulsory.
- 15.2 Players shall pay the required fees for the use of the golf buggies. The General Committee shall have the authority to adjust, amend, reduce or waive such fees as it deems fit.
- 15.3 Allocation of golf buggies to players shall be at the sole discretion of the Club officials. Players shall check for damage to the buggy and inform the golf assistants or Management of any defects. At the end of the game, players shall return the buggy to the golf assistants who shall check for any damage before accepting it.
- 15.4 The Club may restrict the golf buggies to the paved buggy paths for such periods as it deems fit. All players shall observe buggy restriction to buggy paths when such rule is in force.
- 15.5 When restriction is not in force, all players shall ensure that they do not drive over soggy areas or areas specified as 'Ground Under Repair', (GUR) or beyond the white lines or ropes fronting the green and collar areas. Players must at all times avoid damaging the course.
- 15.6 All players shall observe the traffic regulations and directions on the course and park within the designated parking areas. They are to avoid going into rough and hazardous areas.
- 15.7 All players shall be required to take good care of the golf buggies in their charge. Any player breaking or damaging the Club's buggy shall pay the Club the cost of making good the damage. The amount of such cost shall be assessed by the Club and a certificate from the Golf Manager to that effect shall be final and conclusive.
- 15.8 Any player who wilfully causes damage to the buggy or who continues to use the buggy after it was damaged thus causing further damage to the vehicle shall besides making good damage, may be subjected to disciplinary action.

- 15.9 Juniors below the ages of 18 years are not permitted to drive a buggy except with the prior written approval of the Golf Manager.
- 15.10 No more than two (2) players and two (2) golf bags are allowed to be carried on a golf buggy at the same time. All players must be seated. Standing on the side, running board or tailboard, sitting on the mudguard or fenders, placing of feet or golf shoes against windscreen, or other such behavior is prohibited.
- 15.11 All players shall use the buggies in the proper manner intended. Hill brakes must be applied before leaving the buggy. Safety must be observed at all times. Driving with one foot on the accelerator and one on the brake paddle is to be avoided. Avoid using the accelerator pedal to balance the buggy on slope as it can burn the motor.
- 15.12 Golfers use buggies at their own risk. The Club shall not be held liable for any damages and/or injuries they may suffer resulting from the use of these buggies.
- 15.13 Buggies are prohibited in or on the following areas:-
- a. Teeing Ground (Tee Box)
 - b. Bunkers and immediate areas surrounding the bunkers
 - c. Landscape lights
 - d. Flower beds
 - e. On and around the greens
 - f. On the apron or collar of the greens
 - g. On the fairways between the white line or rope or chain laid on the fairway and the green

16. COURSE COURTESY

- 16.1 Avoid dangerous play. Commence playing your shot only when the players in front are clearly out of range.
- 16.2 Prior to playing a stroke or making a practice swing, the player should ensure that no one is standing close by or in a position to be hit by the club, the ball or any stones, pebbles, twigs or the like which may be moved by the stroke or swing.
- 16.3 The player who has the honour should be allowed to play before the opponent or fellow-competitor tees his/her ball.

- 16.4 No one should move, talk or stand close to, or directly behind, the ball or the hole when a player is addressing the ball or making a stroke.
- 16.5 Players shall play without delay.
- 16.6 Players searching for a ball should signal the players behind them to pass when it becomes apparent that the ball WILL NOT BE EASILY FOUND within five minutes. They should not continue to play until the players following them have passed and are out of range.
- 16.7 When the play of a hole has been completed, players should **immediately** leave the putting green.
- 16.8 Priority on the Course
- a. In the absence of special rules, two-ball matches should have precedence over and be entitled to pass any three- or four-ball matches which should invite them through.
 - b. A single player has no standing and should give way to a match of any kind.
 - c. Any match playing a whole round is entitled to pass a match playing a shorter round.
 - d. If a match fails to keep its place on the course and loses more than one clear hole of the players in front, it should invite the match following to pass.

17. DRIVING RANGE

- 17.1 The driving range shall be opened at such time and for such hours as the Greens Committee may decide. The operating hours shall be posted on the notice board at the driving range.
- 17.2 Tank tops, singlets, jogging shorts, slippers and sandals and all forms of similar attire are not permitted.
- 17.3 All guests/visitors shall pay the required range fee prior to the commencement of play.
- 17.4 Children below the age of 12 years are not permitted at the driving range unless they are under the care of their parents or under the control and supervision of an adult.

- 17.5 Players using the driving range shall strictly observe all directions as displayed on the signs. Safety must be observed at all times.
- 17.6 All play shall be from the driving pads only.
- 17.7 All players shall observe rules in force on the day of play.
- 17.8 Only driving range balls provided by the range are permitted for use on the range.
- 17.9 Removal and carrying away of any range balls from the range is prohibited.
- 17.10 No professional shall be permitted to give lessons at the range or on the course unless prior approval has been obtained from the Club.

18. BUNKERS/CHIPPING PRACTICE AREA

- 18.1 When using the practice bunkers, safety must be observed at all times. Practice shots shall be directed away from other users of the facilities.
- 18.2 All players must smoothen, rake and level footprints and depressions made by them immediately on completion of use of the practice bunkers. They are to enter or leave the practice bunkers from the lowest point.
- 18.3 All players shall pitch or chip from outside the Green on the pitching green. Actual pitching or chipping on the Green is prohibited.
- 18.4 Tank tops, singlets, jogging shorts and all forms of similar attire are not permitted.

19. PUTTING GREEN

- 19.1 Only putting shall be permitted on the putting green.
- 19.2 Pitching or chipping onto the putting green is prohibited.
- 19.3 Range balls are not allowed to be used on the putting green and on chipping areas.
- 19.4 Tank tops, singlets, jogging shorts and all forms of similar attire are not permitted.

20. PRACTICE COURSE

- 20.1 Golfers shall access the Practice Course by buggies.
- 20.2 The Practice Course is restricted to walking only.
- 20.3 Golfers may use trolleys.
- 20.4 Each golfer may play a maximum of 2 rounds (8 holes).
- 20.5 Range balls are not allowed on the Practice Course.
- 20.6 Golfers SHALL NOT play in any Dendro hole.

21. PROHIBITIONS

- 21.1 Members and guests shall not share clubs during a round of golf. Any member who does not have the proper clubs will not be permitted to tee-off.
- 21.2 Members and guests shall not use range balls on the course.
- 21.3 No animal or pet shall be allowed on the golf course, the practice chip and putting green, driving range and other practice areas.
- 21.4 The use of radios, tape recorders, video cameras and other similar equipment on the golf course, in buggies, practice chip and putting green, driving range and any other practice areas is prohibited except with the written approval of the Management.
- 21.5 Littering is strictly prohibited.
- 21.6 Members and guests shall not abuse any Club staff. Any complaints about any of the Club staff shall be directed to the Management.
- 21.7 Non-players are not allowed on the golf course unless approval is obtained from the Club Captain, in his absence the Vice-Captain or Management. They are also required to pay for green fees and buggy fees unless it is waived.
- 21.8 Members are not permitted to drive their buggies to the car park to unload their golf bags. They are to adhere to the buggy directional signs.

22. DISCIPLINE

- 22.1 The Greens Committee may empower the management to suspend the golfing privileges of the member or his guest for failing to repair divot marks, ball marks or rake bunkers and remove footprints in bunkers after play or damaging the turf on fairways and greens (other than in the cause of playing a stroke) or is guilty of slow play.
- 22.2 Course Marshall are empowered to issue written warnings to players.
- 22.3 Any member who breaches any of the Bye-Laws contained herein may be referred to the Disciplinary Committee.
- 22.4 Any member who causes damage to Club property on the golf course or driving range shall be referred to the Golf Manager or Executive who may request the player to cease play immediately.
- 22.5 The Management may request any member and or his/her guests who caused damage to the Club„s property on the golf course or driving range to cease play immediately. In addition, the member and or the guest shall be liable to compensate the Club for all losses and damages suffered by the club which are caused directly or indirectly by the acts or omission of the member or his guests together with a processing charge, to be determined by the Management from time to time.

23 LIABILITY AND ACCIDENT

- 23.1 The Club, the Management, their respective employees, agents, representatives or any other persons whatsoever acting on behalf of any of them shall not be liable in any manner to any member, his/her spouse, children or visitors or any other persons whatsoever in respect of any losses, damages or injury of whatsoever nature, (except any liability which under the applicable law cannot be excluded) suffered sustained or incurred by such member, his/her spouse, children or visitors or any other persons whilst at or within the Club or in any way connected with the use of the Club„s premises or otherwise relating to the Club. All members, their respective spouses, children, any visitors and all other persons whatsoever shall enter into and use the Club„s premises at their own risk and all members are advised to take out appropriate insurance policies against such risks.

